Consulting.™
an Elephants Foot Company

Parramatta East Public School

30-32 Brabyn Street, North Parramatta

OPERATIONAL WASTE MANAGEMENT PLAN

5/03/2025
Report No. 5896
Revision I

Client

NSW Department of Education

Architect

JDH Architects

ELEPHANTS FOOT

ABN: 47 644 736 514
ELEPHANTS FOOT CONSULTING. PTY LTD
1300 456 374 | consulting@elephantsfoot.com.au
www.elephantsfoot.com.au

REVISION REFERENCE

Revision	Date	Prepared by	Reviewed by	Description
A	19/06/2024	R. Jayaratnam	J.Parker	Draft
B	29/08/2024	R. Jayaratnam	J.Parker	Amendment
C	06/09/2024	R. Jayaratnam	J.Parker	Amendment
D	01/10/2024	R. Jayaratnam	J.Parker	Final
E	17/01/2025	R. Jayaratnam	J.Parker	Amendment
F	28/01/2025	R. Jayaratnam	J. Parker	Amendment
G	31/01/2025	R. Jayaratnam	J. Parker	Amendment
H	21/02/2025	R. Jayaratnam	J. Parker	Amendment
I	05/03/2025	R. Jayaratnam	J. Parker	Amendment

TABLE OF CONTENTS

TABLE OF FIGURES

LIST OF TABLES

GLOSSARY OF ABBREVIATIONS AND TERMS

TERM	DESCRIPTION
Bin-Carting Route	Travel path for transporting bins from their allocated storage location to the nominated collection point
Bin Hoist	A device used for lifting or lowering bins between different levels
Bin Lifter	A device used to mechanically lift bins for the purpose of emptying them into larger bins and/or compactors.
Bin Mover	Either a handheld device (commonly referred to as a bin tug) or a ride-on device (typically a tractor or Class C vehicle with an attached bin trailer) used to facilitate the movement of bins across long distances or up ramps
Bulk Bins	Containers with a capacity greater than 1100L designed to be collected by a front-loading vehicle
Bulky Waste	Recycling items that are too large to be deposited into bins, including furniture, whitegoods, electronics and mattresses
Collection Area/Point	Designated area or point where bins are loaded onto the collection vehicle for servicing
Comingled Recycling	Waste stream for the recycling of plastic bottles, other plastics, paper, glass and metal containers
Communal Bin Room	A central, shared bin room accessible to all residents or staff to dispose of their waste stream
DA	Development Application
DCP	Development Control Plan
EPA	Environment Protect Authority
FOGO	Food Organics and Garden Organics
General Waste	All non-recyclable and non-hazardous waste that is sent to landfill
HRV	Heavy Rigid Vehicle
Kerbside Collection	A collection arrangement whereby bins are presented in a single row along the kerb and serviced by a collection vehicle on the street.
L	Litre
LEP	Local Environmental Plan
Mixed Use Development	A development comprising a combination of both residential and commercial units or two or more different land uses within the one development.
Mobile Bins	Containers with a capacity up to and including 1100L designed to be collected by a rear-loading vehicle
Multi-unit Residential Development	Also known as MUD's, residential flat buildings, or apartment blocks, this is a residential development with multiple units that typically share facilities and services such as bins and collections.

MRV	Medium Rigid Vehicle
Onsite Collection	A collection arrangement whereby all bins are serviced by a collection vehicle within the property boundary, either in the building's basement or at grade and off-street.
Owners Corporation	An organisation or group of persons that is identified by a particular name and that acts, or may act, as an entity
Paper/ Cardboard Recycling	Waste stream for the recycling of paper and cardboard only.
Recycling	Waste stream that combines all recycling, including comingled recycling, paper/cardboard and metals.
Source Separation Receptacles	Communal containers used throughout the development for the day-to-day disposal of different waste streams
SRV	Small Rigid Vehicle
Waste Stream	A classification used to describe waste of a particular type (eg. food waste stream)
WHS	Workplace Health and Safety
Wheel-Out Wheel Back	A collection arrangement whereby a collection vehicle parks on the street and collection staff exit the vehicle to wheel each bin from a designated storage area to the vehicle for servicing and returns them upon completion.

1.0 ACKNOWLEDGEMENT OF COUNTRY

Elephants Foot Consulting (EFC) acknowledges that every project we work on takes place on First Peoples land. We recognise Aboriginal and Torres Strait Islander People as Traditional Custodians of this land. We pay respect to ancestors and Elders, past and present.

2.0 INTRODUCTION

This OWMP has been prepared by Elephants Foot Consulting on behalf of the NSW Department of Education to assess the potential environmental impacts that could arise from the Parramatta East Public School (PEPS) upgrade (the **Proposal**) at 30-32 Brabyn Street, North Parramatta (the **site**). The works are proposed by the NSW Department of Education to meet the growth in educational demand in Collet Park precinct, and the broader North Parramatta area.

This report has been prepared to develop a strategy to manage the operational waste generated on this site.

Robust waste management strategies are required for new developments to support the design and sustainable performance of the building. It is EFC's belief that a successful waste management strategy contains three key objectives:

i. ***Promote responsible source separation*** to reduce the amount of waste that goes to landfill by implementing convenient and efficient waste management systems.

ii. ***Ensure adequate waste and recycling provisions and procedures*** are established that will cater for potential changes during the operational phase of the development.

iii. ***Comply*** with all relevant council codes, policies, and guidelines.

To achieve these objectives, this OWMP identifies and details the following components:

- Waste streams expected to be generated onsite and anticipated volumes;
- Suitable bin sizes and quantities;
- Waste and recycling disposal procedures;
- Waste storage area size estimations and equipment recommendations; and
- Waste collection strategies, locations and frequencies.

It is vital that this OWMP is integrated into the overall management of the building and is clearly communicated to all relevant stakeholders.

2.1 SCOPE OF REPORT

This OWMP only applies to the **operational** phase of the proposed development; therefore, the requirements outlined in this OWMP must be implemented during the operational phase of the site and may be subject to review upon further expansion of, and/or changes to the development.

The waste management of the **construction** and **demolition** phases of the development are not addressed in this report. A construction and demolition WMP will need to be provided separately.

2.2 REPORT CONDITIONS

The purpose of this report is to document an OWMP as part of a Review of Environmental Factors, which is supplied by EFC with the following limitations:

- Drawings, estimates and information contained in this OWMP have been prepared by analysing the information, plans and documents supplied by the client and third parties including Council and other government agencies. The assumptions based on the information contained in the OWMP is outside the control of EFC,
- The figures presented in the report are an estimate only – the actual amount of waste generated will be dependent on the occupancy rate of the building/s and waste generation intensity as well as the building management's approach to educating residents and tenants regarding waste management operations and responsibilities,
- The building manager will adjust waste management operations as required based on actual waste volumes (e.g. if waste is greater than estimated) and increase the number of bins and collections accordingly,
- The report will not be used to determine or forecast operational costs or prepare any feasibility study or to document any safety or operational procedures,
- The report has been prepared with all due care; however no assurance is made that the OWMP reflects the actual outcome of the proposed waste facilities, services, and operations, and EFC will not be liable for plans or results that are not suitable for purpose due to incorrect or unsuitable information or otherwise,
- EFC offer no warranty or representation of accuracy or reliability of the OWMP unless specifically stated,
- Any manual handling equipment recommended in this OWMP should be provided at the recommendation of the appropriate equipment provider who will assess the correct equipment for supply,
- Design of waste management chute equipment and systems must be approved by the supplier,
- EFC cannot be held accountable for late changes to the design after the OWMP has been submitted to Council,
- EFC will provide specifications and recommendations on bin access and travel paths within the OWMP, however it is the architect's responsibility to ensure the architectural drawings meet these provisions,
- EFC are not required to provide information on collection vehicle swept paths, head heights, internal manoeuvring or loading requirements. It is assumed this information will be provided by a traffic consultant,
- Council are subject to changing waste and recycling policies and requirements at their own discretion.
- This OWMP is only finalised once the draft watermark has been removed. If the draft watermark is present, the information in the OWMP is not confirmed.

3.0 LEGISLATION & GUIDANCE

Waste management and resource recovery regulation in Australia is administered by the Australian Constitution, Commonwealth laws, and international agreements. State and territory governments maintain primary responsibility for controlling development and regulating waste. The following legislation has been enacted in New South Wales, and provides the lawful underpinnings of this OWMP.

- NSW Environmental Planning & Assessment Act 1979
- NSW Protection of the Environment Operations Act 1997
- NSW Waste Avoidance & Resource Recovery Act 2001

At the local level, councils or Local Government Areas (LGAs) require OWMPs to be included in new development applications. This OWMP is specifically required by:

- Parramatta Development Control Plan 2023
- Parramatta Local Environmental Plan 2023

The primary purpose of a Development Control Plan (DCP) is to guide the planning process according to the aims of the corresponding local environmental plan (LEP). The DCP must be read in conjunction with the provisions of the relevant LEP.

Information provided in this OWMP comes from a wide range of waste management guidance at the local, state, and federal levels. The primary sources of guidance include:

- Parramatta Development Control Plan 2023: Appendix 2: Waste Management
- NSW Department of Education Educational Facilities Standards and Guidelines Requirement DG02 (2.7.2)
- NSW Better Practice Guidelines for Waste Management and Recycling in Commercial and Industrial Facilities 2012
- NSW Better practice guide for resource recovery in residential developments 2019
- NSW Waste Avoidance and Resource Recovery (WARR) Strategy 2014-2021
- NSW Waste Classification Guidelines 2014
- Australia's National Waste Policy 2018

4.0 DEVELOPMENT OVERVIEW

The activity comprises upgrades to PEPS to provide replacement teaching facilities in place of the existing temporary and permanent facilities that are no longer fit for purpose, involving the following works:

- Site preparation and required earthworks;
- Demolition of existing Buildings C, D, E and F, and associated structures including adjacent ramps and walkways;
- Construction of the following:
  - A new 3-storey school building (referred to as Block R) including teaching spaces, library/administration, and staff/student amenities;
  - Upgrade of soft and hard landscape and playground areas;
  - A new at-grade parking area;
  - Formalised waste area, with access being retained from Gaggin Street;
  - Public Domain Works with upgrades to the pedestrian access south of the school, and new kiss and ride zone on Albert Street East;
  - Entrance and School logo signage along the Northern Albert Street East frontage of Block R;
- Refurbishment works to existing buildings;
- Removal of trees as required and retention where possible; and
- Installation and augmentation of services and infrastructure as required.

Refer to the Review of Environmental Factors prepared by Ethos Urban for a full description of works.

All figures and calculations are based on area schedules as advised by our client and shown on architectural drawings.

4.1 SITE DESCRIPTION

The site is located at Brabyn Street within the City of Parramatta Local Government Area. Parramatta East Public School is located in the suburb of North Parramatta, within the City of Parramatta Local Government Area (LGA). The site is approximately 1.5km northeast of the Parramatta CBD, and 24km west of the Sydney CBD.

The site currently comprises a single lot to make up Parramatta East Public School, referred to as Lot 100, DP1312418, and the land is owned by the Minister for Education and Early Learning.

The site has an area of approximately 1.782Ha, is of an irregular shape, and is bounded by Brabyn Street to the West, Albert Street East to the North, and Gaggin Street/Webb Street to the East. The project area is contained within the site and represents where the proposed works will be undertaken, with an area of approximately 1.492Ha.

An aerial image of the site is shown at Figure 1.

Figure 1: Site Location

Source: Nearmap, Ethos Urban

5.0 WASTE MANAGEMENT

The following section outlines best practice waste management for the Parramatta East Public School, including waste stream generation estimates and disposal and collection procedures.

5.1 WASTE GENERATION ESTIMATES

The NSW *Better Practice Guide For Resource Recovery In Residential Developments* 2019 has been referenced to calculate the total number of bins required for the school. It is assumed that the waste and recycling generation rates from the NSW EPA's *Better Practice Guide For Resource Recovery In Residential Developments* 2019 for educational facilities actually reflects weekly generation per student.

Calculations are based on generic waste and recycling rates. Actual volumes of waste and recycling generated in operation may differ according to the school's actual waste management practice.

The following table shows the estimated volume in litres of general waste and recyclables that will be generated by school as well as the recommended number of bins for the site.

Table 1: Estimated General Waste and Recycling Volumes – Primary School

Category	# Students	General Waste Generation Rate (L/student/week)	Generated General Waste (L/week)	Recycling Generation Rate (L/student/week)	Generated Recycling (L/week)
Primary	**667**	15	10005	20	13340
TOTAL	**667**		**10005**		**13340**
Bins & Collections		General Waste Bin Size (L)	1100	Recycling Bin Size (L)	1100
		General Waste Bins per Day	1.3	Recycling Bins per Day	1.7
		General Waste Collections per Week	3	Recycling Collections per Week	3
		Total General Waste Bins Required	**4**	**Total Recycling Bins Required**	**5**

5.2 BIN SUMMARY

The estimates above reflect the total volumes of waste and recycling and the bins required to handle these volumes between collections. For the purposes of sizing the waste storage areas, the bins have been calculated as general waste and general recycling.

The recommended bin quantities and collection frequencies are as follows:

General Waste: 4 x 1100L bins collected **3 x weekly**

Recycling: 5 x 1100L bins collected **3 x weekly**

During operation, bin sizes, quantities, and/or collection frequencies may be modified by the building manager. Building management will be required to negotiate any changes to bins or collections with the collection service provider. Seasonal peak periods such as school terms should also be considered.

The general waste and general recycling can be further divided into more specific waste and recycling streams to increase recovery. The general waste stream can be separated into landfill waste, food waste and soft plastics recycling. The general recycling can be divided into co-mingled recycling, glass recycling and refundable containers. It is recommended that the further separation of waste streams is conducted once the site is operational to best reflect the operations of the site and the proportion of each waste stream generated. It is recommended that annual waste audits are conducted to help understand the composition and total volumes of each waste stream generated during operation.

5.3 WASTE DISPOSAL PROCEDURES

The new school facilities will share waste and recycling areas, bins and collections services within the existing site.

Suitably labelled waste and recycling bins will be placed throughout the school for the collection of waste and recycling generated in each space. Garbage and recycling receptacles should be provided in convenient locations and areas of high waste generation.

The students, staff and visitors will be responsible for placing their waste and recycling into the correct receptacle. The fullness of the bins will be monitored by cleaners and the Grounds Keeper.

At the end of the day or as required, cleaners or the Ground Keeper will circulate around the school while conducting other cleaning duties. At this time, they will collect the receptacles, transport the waste and recycling to the bin storage area and place the items into the appropriate bins.

5.4 WASTE COLLECTION PROCEDURES

A private waste collection contractor will be engaged to service the waste and recycling bins per an agreed schedule. The collections will be in accordance with the Department of Education's contracts with a private waste collection service.

On the day of service, a private waste collection vehicle will enter the site from Gaggin Street and park in the loading bay adjacent to the bin storage area.

The waste collection staff will collect the bins from the bin storage area.

Once the bins are serviced, the collection vehicle will exit the site onto Gaggin Street in a forward direction.

5.5 OTHER WASTE MANAGEMENT CONSIDERATIONS

Based on the types of tenancies anticipated for this development, the following waste management practices are recommended.

5.5.1 WASHROOM FACILITIES

Washroom facilities should be supplied with collection bins for paper towels (if used). Sanitary bins for female restroom facilities must also be arranged with an appropriate contractor.

5.5.2 KITCHEN, OFFICE TEA ROOMS AND FOOD PREPARATION AREAS

Any food preparation area, including kitchens and office tea rooms will be provided with dedicated source separation bins including a general waste bin, a recycling bin and a food waste bin. Cleaners or nominated staff will be responsible for monitoring these bins and emptying them as required.

5.5.3 PRINTING & PHOTOCOPYING ROOMS

It is recommended that rooms are areas designed for printing or photocopying be provided with an area for the interim storage of paper receptacles, as well as separate receptacles for used toner and/or printer cartridges for recycling. The cleaners or nominated staff are responsible for monitoring these receptacles and ensuring that items are collected and recycled by an appropriate contractor.

5.5.4 BULKY & SPECIAL WASTE

Building management is responsible for managing bulky waste. Staff should contact the School Caretaker when there is furniture or other large items that are broken or no longer required.

Reusable furniture should be labelled and kept in storage or donated to a charitable organisation. Non – reusable furniture will be removed from the school grounds and disposed of at an appropriate recycling facility.

5.5.5 LIQUID WASTE

Liquid wastes as such cleaning products, chemicals, paints, solvents, and motor and cooking oil will be stored in a secure room and enclosed by a low wall intended to contain any liquid spillage or inundation to other areas. Liquid waste will be drained to a grease trap, in accordance with legislation and the requirements of State government authorities and agencies. Further information can be provided by the Services Consultant.

5.5.6 E-WASTE

E-Waste (electronic waste) refers to any equipment containing printed circuit boards. E-Waste must not be placed in standard garbage or recycling. E-Waste can potentially contaminate soil and surrounding water bodies if not disposed correctly. The best disposal method for e-waste is to engage an e-waste recycling service.

The school will be responsible for the storage and management of e-waste. Each of the staff within the school will need to liaise with the building management for assistance with disposing of e-waste.

E-Waste is a waste stream that is generated infrequently. The school should allocate a bin or cupboard for the storage of e-waste. Once a sufficient amount of e-waste is acquired, the building management will be responsible for engaging an e-waste recycling service.

The operators may also choose to contact Council to find out about new or existing strategies for the disposal or collection of electronic waste available through the Council.

5.5.7 PROBLEM WASTE

The building manager is responsible for making arrangements for the disposal and recycling of problem waste streams with an appropriate contractor. Problem wastes cannot be placed in the general waste stream as they can have adverse impacts to human health and the environment if disposed of in landfill. Retail and commercial tenants must liaise with the building manager when disposing of problem waste streams.

Problem waste streams include:

- Chemical Waste
- Liquid wastes
- Toner cartridges
- Lightbulbs
- eWaste
- Batteries

5.5.8 FUTURE WASTE AND RECYCLING STREAM SEPARATION

To design the bin storage area and waste facilities in the site, all possible waste and recycling streams have been grouped together into 'general waste' and 'general recycling'. This is to ensure the waste facilities have adequate capacity to manage total volumes of waste and recycling streams, regardless of the management of waste and recycling during operation.

Once the school is operational, the building management can choose to separate the general recycling stream and the general waste stream into more specific recyclable waste streams. This allows the site's waste management system to have greater potential to divert waste from landfill and contribute to wider environmental sustainability.

The more waste streams that are separated, the more complex the waste management strategy becomes. In turn, it is likely to increase operational cost, manual input of building caretaker and cleaners as well as the level of engagement required by all stakeholders involved in waste management. Therefore, it is recommended that the decision to separate and manage any additional waste streams comes from the building management, once the school is operational, and is directed by the operational experience and needs of the school.

As identified in NSW Department of Education *Educational Facilities Standards and Guidelines Requirement DG02 (2.7.2)* the waste streams that can be managed at schools are as follows;

- Food Organics and Garden Organics
- Co-Mingled Container Recycling
- Paper & Cardboard Recycling
- Container Deposit Scheme Recycling
- Soft Plastic Recycling
- General Waste
- Other waste streams such as batteries, e-waste, coffee cups

The building management can choose which waste streams are handled in the waste management strategy at any time by assessing the composition of waste and recycling generated in operation as well as the costs/benefits at that time.

The successful separation of the waste streams is significantly impacted by the behaviours of the waste generators and the key personnel who look after the waste management

systems. The managers of the waste system will be the building manager/caretaker and grounds keeper.

The following are the key responsibilities required for successful ongoing source separation. These responsibilities should be taken into consideration when assessing whether to introduce the separation and management of more waste streams.

Responsibilities of the waste stream generator:

- Correctly identify the waste type.
- Place the waste item into the correct bin.
- Pending on waste item, partially dismantle waste item into different stream types (e.g. empty food waste into organics, lid into recycling and main container into landfill)

Responsibilities of the key staff managing the waste systems:

- Provide source separation bins in convenient locations.
- Monitor contamination of waste streams.
- Organise contracts with collection and recycling services of all waste streams.
- Educate waste stream generators on a ongoing basis
- Provide signage on all bins.
- Monitor and correct any issues.

If the management of any additional waste stream is introduced during operation, the building management would be responsible for setting up and maintaining the waste stream management procedures. Including;

- The provision of appropriate source separation bins around the campus.
- The update all waste related signage and waste management education material.
- The introduction of the collection bins of the waste stream in the bin storage area.
- The reduction to the number of bins(or size of bins) for the general waste or general recycling stream being diverted.
- Engaging a specialist contractor to collect the bins and recycle the waste stream.
- Ensuring the collection timetables minimise conflicts with the loading area.
- Educating all staff and students on the new procedures, including which items are accepted in each bin.

Separation of food waste and soft plastic recycling streams will reduce the volume of general waste. Therefore, it is assumed that the number of general waste bins would go down by the corresponding number of food waste bins and or/soft plastic bins.

Separation of co-mingled recycling, paper & cardboard recycling and items refundable under the container deposit scheme will reduce the volume of general recycling. Therefore, it is assumed that the number of general recycling bins would go down by the corresponding number of co-mingled, paper & cardboard and refundable container bins introduced.

In addition, as identified in NSW Department of Education's *Educational Facilities Standards and Guidelines Requirement DG02 (2.7.2),* during operation the building management can implement measures to reduce the volumes of waste generated by;

- Examining all processes to determine where wastes are produced and to devise measure for waste prevention or reduction.
- Devising ways of recycling waste with students so they too can share in the savings (for example rewards for students who reduce waste).

- Partnering with other organisations to assist with waste minimisation.
- Keep track of changes and improvements
- Reusing drums, cartridges and containers where possible
- Selling or donating usable waste materials to other organisations.

6.0 STAKEHOLDER ROLES AND RESPONSIBILITIES

The following table outlines the primary roles and responsibilities of the respective stakeholders:

Table 2: Stakeholder Roles and Responsibilities

Roles	Responsibilities
Site Management	• Ensuring that all waste service providers submit regular (i.e monthly) reports on all equipment movements and waste quantities/weights; • Organising internal waste audits/visual assessments on a regular basis; and • Manage any non-compliances/complaints reported through waste audits.
Building Management or Grounds Keeper	• Ensuring effective signage, communication and education is provided to students, staff and cleaners; • Providing staff/contractors with equipment manuals, training, health and safety procedures, risk assessments, and PPE to control hazards associated with all waste management activities; • Ensuring site safety for students, visitors, staff and contractors; • Abiding by all relevant OH&S legislation, regulations, and guidelines; • Assessing any manual handling risks and prepare a manual handling control plan for waste and bin transfers; • Preventing storm water pollution by taking necessary precautions (securing bin storage area, preventing overfilling of bins) • Cleaning and transporting of bins as required; • Organising, maintaining and cleaning the general and recycled waste holding area; • Organising both garbage and recycled waste pick-ups as required; • Organising replacement or maintenance requirements for bins; • Organising bulky goods collection when required; and • Investigating and ensuring prompt clean-up of illegally dumped waste materials.
Cleaners, Staff and Students	• Dispose of all general waste and recycling in the allocated MGBs provided; • Ensure adequate separation of general waste and recycling; and • Comply with the provisions of Council and the OWMP.
Private Waste Contractor	• Provide a reliable and appropriate waste collection service; • Provide feedback to building managers/residents regarding contamination of recyclables; and • Work with building managers/caretakers to customise waste systems where possible.
Gardening/ Landscaping Contractor	• Remove all garden organic waste generated during gardening maintenance activities for recycling at an offsite location.
Building Contractors	• Removing all construction related waste offsite in a manner that meets all authority requirements.

7.0 SOURCE SEPERATION

Better practice waste management includes the avoidance, reuse, and recovery of unwanted items, which can be achieved through source separation. The table below outlines what is typically included in various waste streams and how they can be managed. Refer to your local council for a list of accepted materials. Planet Ark can be accessed online to find other facilities that recover unwanted items.

Table 3: Operational Waste Streams

Waste Stream	Description	Typical Destination	Waste Stream Management
General Waste	The remaining portion of the waste stream that is not recovered for re-use, processing, or recycling. May include soft plastics, food scraps, polystyrene, etc.	Landfill	Waste should be bagged before placing in the designated waste bins.
Recycling	A mixture of items that are commonly recycled usually segregated through a MRF. Typically include food and beverage containers (e.g. aluminium, glass, steel, hard plastics, cartons). Also included cardboard and paper products.	Resource Recovery Centre	Recycling must not be bagged, and instead should be placed loosely in the designated recycling bins. Cardboard should be flattened before placing in the designated recycling bin.
Secure Documents	Secure documents are printed paper materials that contain sensitive information.	Recycling Facility	Secure documents are placed in allocated secure document bins. Private contractor removes bins from site.
Green Waste	Green waste consists of unwanted organic materials that are easily biodegradable and/or compostable (e.g. lawn clippings, branches)	Resource Recovery Centre	Landscape Maintenance Contractors will remove the green waste from site during scheduled maintenance.
Food Waste	Food waste consists of unwanted or uneaten kitchen scraps that are easily compostable/biodegradable (e.g. vegetable peels, fruit rinds, coffee grounds).	Composting facility or Landfill	Food waste can be composted on-site, off-site, or else included in the general waste stream.
Electronic Waste	Discarded e-waste, electronic components and materials such as computers, mobile phones, keyboards, etc.	Resource Recovery Centre	A location should be dedicated to the storage of e-waste. When a suitable amount has been accumulated, the Grounds Keeper or building management is responsible for arranging the collection of e-waste with an appropriate recycling service.
Bulky Items	Items that are to too large to place into general rubbish collection. This includes disused and/or broken furniture, mattresses, white goods, etc.	Resource Recovery Centre or Landfill	A location should be dedicated to the storage of bulky waste. When a suitable amount has been accumulated, the Grounds Keeper or building management is responsible for arranging the collection of bulky waste with an appropriate recycling service.

Sanitary Waste	Feminine hygiene waste generated from female bathrooms.	Incineration or Landfill	Sanitary bins are serviced by sanitary waste contractor.
Other	Other recyclable items that require special recovery may include ink cartridges, batteries, chemical waste, fluorescent tubes, etc.	Resource Recovery Facility	Grounds Keeper or building management arranges collection by appropriate recycling services when required.

8.0 EDUCATION

The building management is responsible for creating and implementing the waste management education process.

Educational material encouraging the correct separation of garbage and recycling items must be provided to each staff member, cleaners and students to ensure the correct disposal of waste and minimise the possibility of contamination in the waste and recycling bins.

It is recommended that the school investigates programs to teach students about recycling and resource recovery. These programs can be implemented into the operation of the school to reduce overall waste generation.

8.1 SIGNAGE

Signage and education are essential components to support best practice waste management including resource recovery, source separation, and diversion of waste from landfill.

Signage should include:

- Clear and correctly labelled bins,
- Instructions for separating and disposing of waste items. Different languages should be considered,
- Locations of, and directions to, the waste storage areas with directional signs, arrows, or lines,
- The identification of all hazards or potential dangers associated with the waste facilities, and
- Emergency contact information should there be issues with the waste systems or services in the building.

The building manager is responsible for waste storage area signage including safety signage. Appropriate signage must be prominently displayed on doors, walls and above all bins, clearly stating what type of waste or recyclables is to be placed in each bin.

All signage should conform to the relevant Australian Standards.

9.0 POLLUTION PREVENTION

Building management shall be responsible for the following to minimise dispersion of site litter and prevent stormwater pollution to avoid impact to the environment and local amenity:

- Promoting adequate waste disposal into the bins
- Securing all waste storage areas (whilst affording access to staff/contractors)
- Prevent overfilling of bins, keep all bin lids closed and bungs leak-free
- Taking action to prevent dumping or unauthorised use of waste areas
- Require collection contractor/s to clean up any spillage when clearing bins

10.0 BIN WASHING

The bins will be cleaned by the building manager periodically to ensure hygiene and minimise odour.

Bin washing can occur within the waste storage area using the clean down facilities (i.e tap connection and drain). Alternatively, a specialist bin washing contractor can be engaged to clean the bins to an agreed schedule. The specialist bin contactor would collect the bins from the bin holding area and clean the bins with their specialised vehicle.

11.0 BIN MOVING PATHS

Minimal movement of bins is anticipated for this sit, as the bins are to be collected directly from their storage location. The building manager will be responsible for any transportation of bins that does occur.

Any movement of bins should minimise manual handling where possible, as bins become heavy when full. The building manager must assess manual handling risks and provide any relevant documentation to key personal.

The routes along any bin moving paths should;

- Allow for a continuous route that is wholly within the property boundary.
- Be free from obstruction and obstacles such as steps and kerbs.
- Be constructed of solid materials with a non-slip surface
- Be A minimum of 300mm wider than the largest bin used onsite.
- If bins are moved manually, the route must not exceed a grade of 1:14.
- If a bin moving device is used, the route cannot exceed the maximum operating grade of the device. This is typically a grade of 1:4, however this will vary depending on the model of bin moving device acquired for the site.

12.0 WASTE STORAGE AREAS

The areas allocated for waste management are detailed in the table below and are estimates only. Final areas will depend on the waste storage area and bin layouts.

To design the school's bin storage area, all possible waste and recycling streams have been grouped together into 'general waste' and 'general recycling', as detailed in the table below. This is to ensure the waste facilities have adequate capacity to manage total volumes of waste and recycling streams, regardless of the management of waste and recycling during operation. At any time during the operation of the school, at the building management's discretion, the waste streams separated from the 'general waste' or 'general recycling streams

can be adjusted general waste and general recycling can be separated into any of the following waste streams:

General Waste:

- Food waste and Garden Organics
- Soft Plastic Recycling
- Waste (landfill disposal only)

General Recycling:

- Food waste and Garden Organics
- Soft Plastic Recycling
- General Waste (landfill disposal only)

As further separation of waste streams will reduce the volume of general waste or general recycling, it is assumed that the number of general waste bins or general recycling bins would go down by the corresponding number of bins. Thus, the space within bin storage area required to store the bins should remain consistent.

Table 4: Waste Storage Areas

Level	Waste Storage Area	Equipment	Estimated Area Required (m^2)	Actual Area Provided (m^2)
G	Waste storage area (*collection area)*	4 x 1100L MGBs (general waste) 5 x 1100L MGBs (recycling)	26	27

The bin storage area has been calculated based on equipment requirements and/or bin dimensions with an additional 70% of bin GFA factored in for manoeuvrability. This bin storage area is adequate in accommodating all required number of bins to service the upgraded school.

The following table provides further waste storage area requirements.

Table 5: Waste Storage Area Requirements

Waste Storage Type	Waste Storage Requirements
Waste storage area	• In order to ensure staff safety, all bins should be arranged so they can be accessed without moving another bin • All doorways and passageways facilitating the movement of bins and/or bulky waste items must be at least 1500mm

13.0 SIGNIFICANCE OF ENVIRONMENTAL IMPACTS

Based on the identification of potential issues, and an assessment of the nature and extent of the impacts of the proposed activity, it is determined that:

- The extent and nature of potential impacts are low and will not have significant impact on the locality, community and/or the environment.
- Potential impacts can be appropriately mitigated or managed to ensure that there is minimal impact on the locality, community and/or the environment.

14.0 CONCLUSION

Subject to implementing the recommendations/mitigation measures set out in this report, the conclusion of this assessment is that the proposed Activity is not likely to significantly affect the environment in relation to waste management matters.

This Operational Waste Management Plan, prepared by Elephants Foot, supports the REF for Parramatta East Public School. The report promotes best practice waste management, minimizing waste generation, and maximizing reuse. It ensures efficient design, storage, and equipment for sustainable operations.

15.0 MITIGATION MEASURES

The table below presents a summary of measures to mitigate waste-related impacts during the construction and operational phases of the development.

Table 6: Mitigation Measures

Project Stage	Mitigation Measure	Mitigation Measure – Actions Required	Reason for Mitigation Measure
Operation	**Waste Reduction**	During operation, the school to implement waste reduction practices for various waste streams. Refer to section 5.5.8	Reducing waste at the source minimizes the volume of waste generated.
	Safe Disposal Methods	The school to ensure proper management and disposal of all waste streams.	Effective waste management minimizes environmental contamination.
	Monitoring & Reporting	During operation, the school to monitor waste management activities.	Monitoring provides insights into waste generation patterns, helping identify areas for improvement and ensuring compliance with regulations.
	Policy & Regulation Compliance	Any changes in compliance or legislation, the school to review and update the OWMP.	Compliance with regulations ensures that waste management practices are environmentally responsible.

16.0 USEFUL CONTACTS

EFC does not warrant or make representation for goods or services provided by suppliers.

LOCAL COUNCIL

Parramatta Customer Service	Ph: (02) 9806 5524	E: council@cityofparramatta.nsw.gov.au

PRIVATE WASTE COLLECTION PROVIDER

Capital City Waste Services	Ph: 02 9599 9999	E: service@ccws.net.au
Sydney Waste	Ph: 02 8661 0031	
Waste Clear	Ph: 1300 525 352	E: admin@wastecleart.com.au

BIN MOVING DEVICE SUPPLIERS

Elephants Foot Equipment	Ph: 1300 435 374	E: equipment@elephantsfoot.com.au
Sitecraft	Ph: 1300 363 152	E: sales@sitecraft.com.au

BALER SUPPLIERS

Elephants Foot Equipment	Ph: 1300 435 374	E: equipment@elephantsfoot.com.au

ORGANIC DIGESTERS AND DEHYDRATORS

Elephants Foot Equipment	Ph: 1300 435 374	E: equipment@elephantsfoot.com.au
Waste Master	Ph: 1800 614 272	E: hello@wastemasterpacific.com.au

COOKING OIL CONTAINERS AND DISPOSAL

Cookers	Ph: 1300 882 299	E: info@cookers.com.au
Auscol	Ph: 1800 629 476	E: sales@auscol.com

ODOUR CONTROL

Elephants Foot Equipment	Ph: 1300 435 374	E: equipment@elephantsfoot.com.au

SOURCE SPERATION BINS

Method Recycling	Ph: 0499 890 455	

BINS AND BIN EQUIPMENT

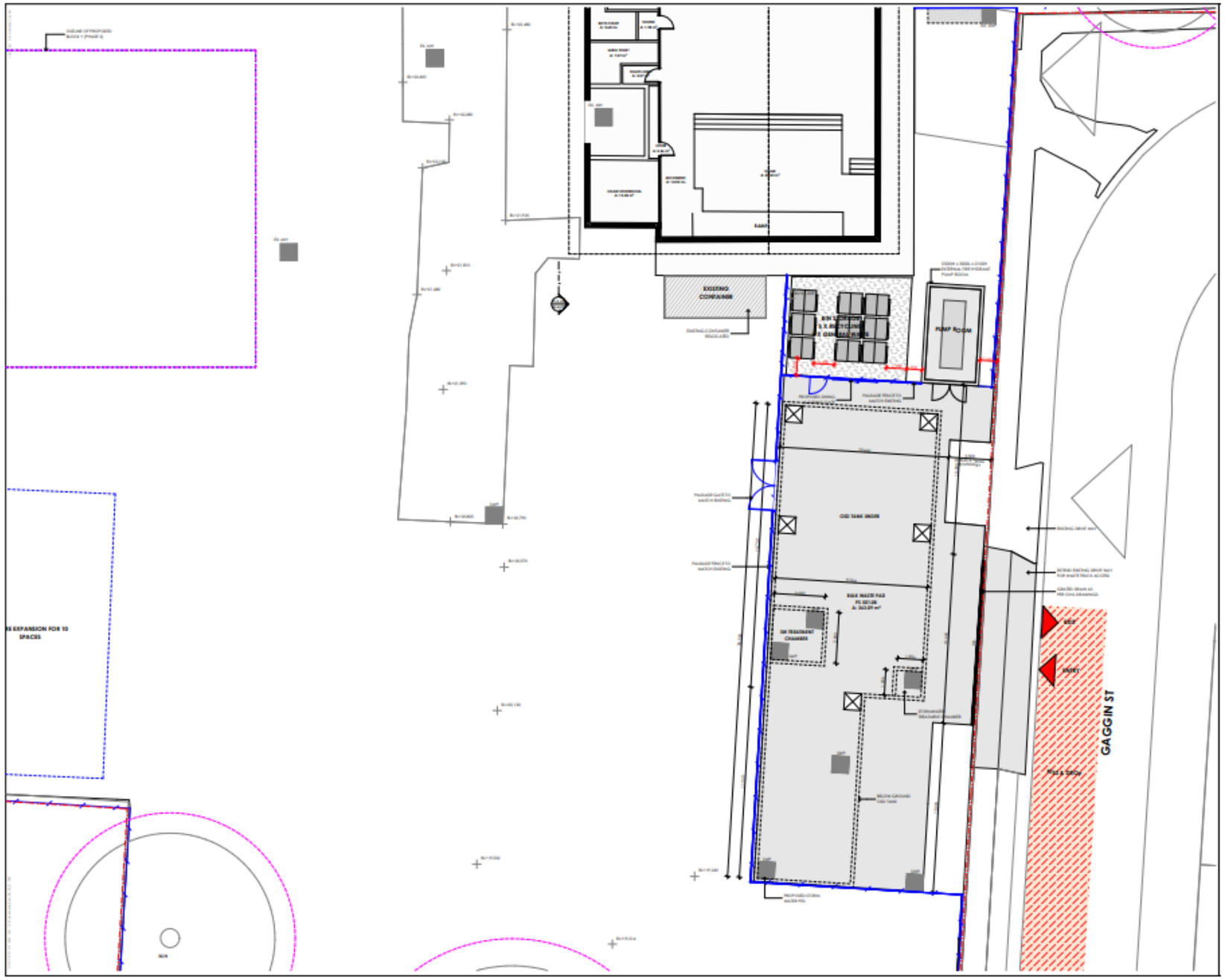
Elephants Foot Equipment	Ph: 1300 435 374	E: equipment@elephantsfoot.com.au
SULO	Ph: 1300 364 388	E: sulosales@pactgroup.com

CHUTES, COMPACTORS AND EDIVERTER SYSTEMS

Elephants Foot Chute Solutions	Ph: 1300 435 374	E: chutes@elephantsfoot.com.au

APPENDIX A: ARCHITECTURAL PLANS

APPENDIX: A.1 GROUND FLOOR PLAN



Source: JDH Architects; Job No. 1291; Rev E; Paramatta East Public School – Waste collection and pump area plan

APPENDIX B: PRIMARY WASTE MANAGEMENT PROVISIONS

APPENDIX: B.1 TYPICAL BIN SPECIFICATIONS

Mobile bins

Mobile bins come in a variety of sizes and are designed for lifting and emptying by purpose-built equipment.

Mobile bins with capacities of up to 1700L must comply with *AS4123.6-2006 Mobile waste containers* which specifies standard sizes and sets out the colour designations for the bodies and lids of mobile waste containers indicating the type of materials they are used to collect.

The most common bin sizes are provided below, although not all sizes are shown. The dimensions are a guide only and differ slightly between manufacturers. Some bins have flat or domed lids and are used with different lifting devices. Refer to *AS4123.6-2006* for further details.

Table G1.1: Average dimension ranges for two-wheel mobile bins

Wheelie bin

Bin capacity	80L	120L		140L		240L	360L
Height (mm)	870	940	1065	1080	1100		
Depth (mm)	530	530		540		735	820
Width (mm)	450	485		500		580	600
Approximate footprint (m^2)	0.24	0.26–0.33		0.27-0.33		0.41–0.43	0.49
Approximate weight (kg)	8.5	9.5		10.4		15.5	23
Approximate maximum load (kg)	32	48		56		96	Not known

Sources include Sulo, Single Waste, Cleanaway, SUEZ, just wheelie bins and Perth Waste for two-wheel mobile bins

Table G1.2: Average dimension ranges for four-wheel bulk bins

Dome or flat lid container

Bin capacity	660L	770L	1100L	1300L	1700L
Height (mm)	1250	1425	1470	1480	1470
Depth (mm)	850	1100	1245	1250	1250
Width (mm)	1370	1370	1370	1770	1770
Approx footprint (m^2)	0.86–1.16	1.51	1.33–1.74	2.21	2.21
Approx weight (kg)	45	Not known	65	Not known	Not known
Approx maximum load (kg)	310	Not known	440	Not known	Not known

Sources include Sulo, Signal Waste, Cleanaway, SUEZ, Just Wheelie Bins and Perth Waste

Source: Better Practice Guide For Resource Recovery In Residential Developments 2019, NSW Environmental Protection Authority

APPENDIX: B.2 SIGNAGE FOR WASTE AND RECYCLING BINS

Waste signs

Signs and educational materials perform several functions including:

- informing residents why it is important to recover resources and protect the environment
- providing clear instructions on how to use the bins and services provided
- alerting people to any dangers or hazards within the bin storage areas.

All waste, recycling and organic bins should be Australian Standard colours and clearly and correctly labelled, such as by a sticker on the lid and/or the body of the bin.

Communal bin storage areas should be clearly signposted with signs outlining how to correctly separate waste into the bins provided. The local council responsible for waste services may be a good source of signs and posters and can advise on what signs are suitable.

Information on who to contact to find out more about the recycling and/or other resource recovery services in the building should also be displayed in communal areas, such as on a noticeboard.

The Planet Ark website also has resources available free of charge for use by businesses and councils. These signs can be found at businessrecycling.com.au/research/signage.cfm

Figure I1.1: Examples of waste wall posters (EPA supplied)

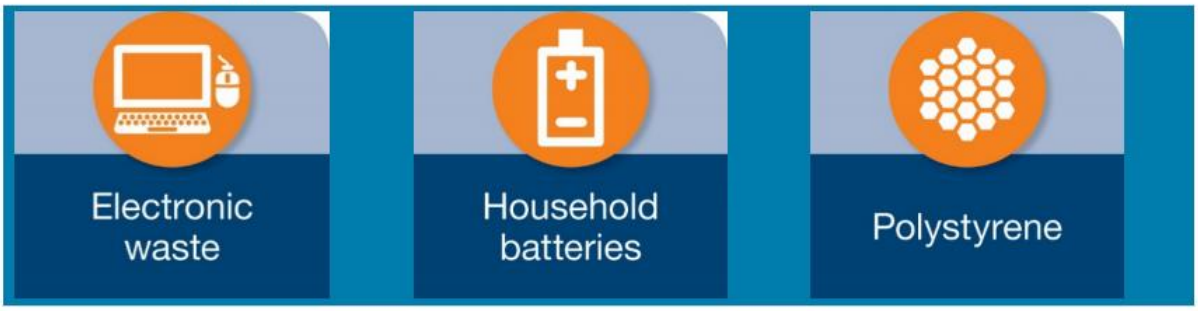
Figure I1.2: Examples of bin lid stickers (EPA supplied)

Source: Better Practice Guide For Resource Recovery In Residential Developments 2019, NSW Environmental Protection Authority

Problem waste signs

The EPA has also produced a range of images and signs that can be used for problem wastes, such as fluoro globes and tubes, household and car batteries, e-waste and smoke detectors. To access these resources, contact the NSW EPA. Some examples are shown below.

Figure I2.1: Problem waste signs



Safety signs

The use of safety signs for waste resource recovery rooms must comply with *AS1319 Safety signs for occupational environments*. Safety signs must be used to regulate and control safety related to behaviour, warn of hazards and provide emergency information, including fire protection information. Suitable signs should be decided for each development as required.

Figure I3.1: Example safety signs

Source: Better Practice Guide For Resource Recovery In Residential Developments 2019, NSW Environmental Protection Authority

APPENDIX: B.3 EXAMPLE COLLECTION VEHICLE INFORMATION

General

Appropriate heavy rigid vehicle standards should be incorporated into the road and street designs in new developments where onsite collections are proposed. Road and street designs must comply with relevant Acts, regulations, guidelines, and codes administered by Austroads, Standards Australia, NSW Roads and Maritime Services, WorkSafe NSW and any local council traffic requirements.

Applicants and building designers should consult with councils and other relevant authorities before designing new roads or streets and access points for waste collection vehicles to establish specific design requirements.

Table H4.1: Australian Standards for turning circles for medium and heavy rigid class vehicles

Vehicle class	Overall length (m)	Design width (m)	Design turning radius (m)	Swept circle (m)	Clearance (travel) height (m)
Medium rigid vehicle	8.80	2.5	10.0	21.6	4.5
Heavy rigid vehicle	12.5	2.5	12.5	27.8	4.5

Source: Better Practice Guide For Resource Recovery In Residential Developments 2019, NSW Environmental Protection Authority

Large collection vehicles

Waste collection vehicles may be side-loading, rear-loading, front-lift-loading, hook or crane lift trucks. Vehicle dimensions vary by collection service, manufacturer, make and model. It is not possible to provide definitive dimensions, so architects and developers should consult with the local council and/or contractors.

The following characteristics represent typical collection vehicles and are provided for guidance only. Reference to *AS2890.2 Parking facilities: off-street commercial vehicle facilities* for detailed requirements, including vehicle dimensions, is recommended.

Table B2.1: Collection vehicle dimensions

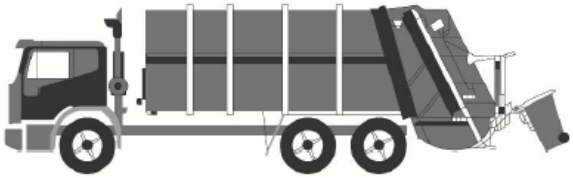
Vehicle type	Rear-loading	Side-loading*	Front-lift-loading	Hook truck	Crane truck
Length overall (m)	10.5	9.6	11.8	10.0	10.0
Width overall (m)	2.5	2.5	2.5	3.0	2.5
Travel height (m)	3.9	3.6	4.8	4.7	3.8
Operational height for loading (m)	3.9	4.2	6.5	3.0	8.75
Vehicle tare weight (t)	13.1	11.8	16.7	13.0	13.0
Maximum payload (t)	10.0	10.8	11.0	14.5	9.5
Turning circle (m)	25.0	21.4	25.0	25.0	18

* The maximum reach of a side arm is 3 m.

Sources: JJ Richards, SUEZ, MacDonald Johnson, Cleanaway, Garwood, Ros Roca, Bingo and Edbro. Figures shown represent the maximum dimensions for each vehicle type.

Rear-loading collection vehicles

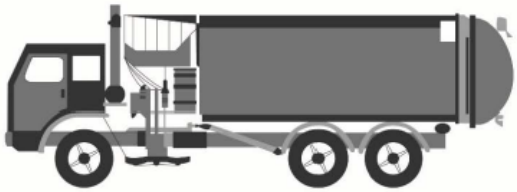
These vehicles are commonly used for domestic waste collections from MUDs and RFBs and sometimes for recycling. They can be used to collect waste stored in mobile bins or bulk bins, particularly where bins are not presented at the kerbside. They are also used for collecting bulky waste.



Rear-loading waste collection vehicle

Side-loading collection vehicles

This is the most commonly used vehicle for domestic waste, recycling and organics collections. It is only suitable for collecting mobile bins up to 360L in capacity.



Side-loading waste collection vehicle

Front-lift-loading collection vehicles

These vehicles are commonly used for collecting commercial and industrial waste. They can only collect specially designed front-lift bulk bins and not mobile bins.

Front-lift-loading waste collection vehicle

Small collection vehicles

Typically, councils and their contractors operate with large collection vehicles (heavy rigid class vehicles) because they carry greater payloads and allow for more cost-effective collection services. Some councils, or their contractors, may have smaller collection vehicles in their fleet. Early discussion with the council is important to confirm this, but it should not be assumed that the council will have access to small collection vehicles.

The waste management systems and the location of the collection point should always be designed so that the council can provide the standard domestic waste service.

Source: Better Practice Guide For Resource Recovery In Residential Developments 2019, NSW Environmental Protection Authority